



TOWN OF PORTVILLE, NEW YORK

DATE: June 17, 2009

TIME: 7:00PM

MEETING: Town Board Meeting, Town of Portville, New York

LOCATION: Westons Mills Community Center, 1310 Olean Portville Road, Westons Mills, New York

PRESENT: Terry Keeley, Town Supervisor
William Stern, Deputy Supervisor
Gary Woodhead, Councilperson
Charlene Van Dusen Councilperson
Terri Batt, Councilperson
Stuart Frost, Highway Superintendent
James Parks, Town Clerk

Members of the community, WMFD, PFD, and media

Procedural Compliance

The meeting was opened by Supervisor Keeley asking attendees to stand and join him in the "Pledge of Allegiance".

Town Supervisor Keeley welcomed everyone and asked the town board, and town clerk to introduce themselves.

Four board members were present to satisfy a quorum.

Public Comments

No public comments were offered.

May 20, May 27, 2009 Minutes Review.

The minutes of the May 20, 2009 and May 27, 2009 Town Board meeting minutes were reviewed and a motion to approve was made by Councilperson Batt and seconded by Councilperson Van Dusen and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO



Department Reports

The following monthly department reports were given:

- Town Clerk
- Town Justice
- Highway Department
- Assessor
- Building Department
- Planning Board

A motion was made by Councilperson Stern, seconded by Councilperson Batt and approved by the Town Board to accept the Department Reports as given. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

New Business

Agenda Item #1: PART TIME EMPLOYEE

Highway Superintendant Frost asked to temporarily hire a driver to fill in while another employee was off on disability absence. A motion was made by Councilperson Stern, seconded by Councilperson Woodhead and approved by the Town Board to temporarily hire William Putt on a part time basis of 30 to 35 hours per week with no benefits and a compensation rate of \$14.00 per hour to replace an employee recovering from a disability. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

Agenda Item #2 TOWN COURTROOM CONSTRUCTION

Town Justice Hale presented a construction proposal from R. P. Construction of Portville, NY for elected and mandated courtroom modifications. The construction cost will be funded by the Justice Court Assistance Program Grant. A motion was made by Councilperson Woodhead, seconded by Councilperson Stern and approved by the Town Board to approve and commence construction. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO



Agenda Item #3 FINANCIAL UPDATE

Supervisor Keeley gave an update regarding the Town's balance sheet, expenses, and earned interest.

(Refer to attachment accompanying these minutes)

Agenda Item #4 PORTVILLE TRAIL PROJECT

Mr. Milne's PCS Leadership Class students gave a presentation on their progress in the designing and rational of a trail along the Allegany river between Olean and the Town of Genesee, New York.

Agenda Item #5 FIREFIGHTER & EMT RECRUITMENT & RETENTION

Representatives from Portville and Westons Mills Fire Districts discussed the recruitment and retention issues facing their departments. State and federally mandated training requires hours of annual training and recertification. Both departments will compile detailed statistics and reconvene with the Town Board in 60 days with their recommendations of what they would like legislatively.

Agenda Item #6: 2010 CIVIL WAR REENACTMENT BRIEFING

John Tucker representing the NYS Civil War Reenactors gave a presentation outlining the description, requirements, and other factors needed to establish a Civil War reenactment event in Portville on an ongoing basis. The tentative date will be June 2010. The Town Board will review and formulate a strategy.

Agenda Item #7 RES-20090617.2: RECOMMENDATION TO REDUCE BUTTERNUT BROOK ROAD SPEED LIMIT TO 35 MPH

A motion was made by Councilperson Batt, seconded by Councilperson Van Dusen and approved by the Town Board to adopt RES-20090617.2 to reduce the speed limit on Butternut Brook Road 35 MPH. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

(Refer to attachment accompanying these minutes)



TOWN OF PORTVILLE, NEW YORK

Agenda Item #7 EXPENSE REVIEW

The Town Board reviewed and discussed the filed monthly expense vouchers. A motion was made by Councilperson Van Dusen, seconded by Councilperson Stern and approved by the Town Board to approve for payment the May 2009 monthly bills. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

(Refer to attachment accompanying these minutes)

Adjournment

Being there was no further business a motion to adjourn at 9:25PM was made by Councilperson Batt, seconded by Councilperson Woodhead and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

Respectfully submitted and signed,

James Parks
Town Clerk
Town of Portville, New York

TOWN OF PORTVILLE

June 16, 2009

MBIA NYCLASS FUND BALANCE	01/31/2009	02/23/2009	03/18/2009	04/13/2009	05/15/2009	06/16/2009
A FUND - GENERAL TOWNWIDE	147,051.35	141,784.22	129,557.23	121,366.89	110,837.20	100,019.73
B FUND - GENERAL EXCLUDING VILLAGE	162,112.07	161,361.80	157,326.80	157,119.13	163,439.85	163,164.97
DA FUND - HIGHWAY TOWNWIDE	91,614.33	91,633.15	88,746.55	88,602.02	79,418.84	76,289.53
DB FUND - HIGHWAY EXCLUDING VILLAGE	272,188.41	261,383.26	228,420.07	212,693.84	190,152.98	167,623.84
A FUND - 0911 UFB	75,590.74	75,606.29	75,618.36	75,629.64	75,647.83	75,663.41
B FUND - 0911 UFB	30,847.48	30,853.83	30,858.75	30,863.38	30,870.82	30,877.13
DA FUND - 0911 UFB	5,858.63	5,859.84	5,860.76	5,861.62	5,863.02	5,864.22
DB FUND - 0911 UFB	44,005.48	44,014.54	44,021.54	44,028.07	44,038.69	44,047.77
LD-740 LIGHTING DISTRICT	14.11	2,176.05	2,016.90	1,860.66	1,861.01	1,733.21
LD-741 LIGHTING DISTRICT	428.43	4,966.92	4,648.16	4,369.11	4,370.16	4,143.06
SD-741 SEWER DIST BOND	-	9,339.46	9,340.96	9,342.33	9,344.52	8.01
SD-741 SEWER DIST MAINT FEES	6,645.78	6,647.17	6,648.25	6,649.27	8,226.25	8,228.05
LD-740 LIGHT DIST - 0911 UFB	284.76	284.76	284.76	284.76	284.76	284.76
LD-741 LIGHT DIST - 0911 UFB	506.33	506.37	506.37	506.37	506.37	506.37
SD-741 SEWER DIST MAINT 0911 UFB	9,964.63	11,335.60	11,337.40	11,339.06	11,341.86	11,344.26
	847,112.53	847,753.26	795,192.86	770,516.15	736,204.16	689,798.32

Operating Expenses	January	February	March	April	May	June	CY2009 YTD
A FUND - GENERAL TOWNWIDE	28,655	15,378	21,082	14,396	15,736	7,167	102,413
B FUND - GENERAL EXCLUDING VILLAGE	2,389	4,753	4,853	4,458	5,516	577	22,547
DA FUND - HIGHWAY TOWNWIDE	420	2,901	158	9,203	3,145	2,165	17,992
DB FUND - HIGHWAY EXCLUDING VILLAGE	34,867	31,498	19,079	16,228	20,401	28,948	151,022
LD-740 LIGHTING DISTRICT	1,060	-	320	280	266	228	2,153
LD-741 LIGHTING DISTRICT	549	-	159	157	149	128	1,142
SD-741 SEWER DIST BOND	-	-	-	-	-	9,338	9,338
CY2009	67,939	54,530	45,651	44,721	45,213	48,552	306,606
CY2008	58,448	49,353	79,667	39,373	56,710	125,310	408,861
YEAR OVER YEAR VARIANCE	9,491	5,177	(34,016)	5,348	(11,497)	(76,758)	(102,255)
	16%	10%	-43%	14%	-20%	-61%	-25%



TOWN OF PORTVILLE, NEW YORK

Resolution RES-20090617.2: RECOMMENDATION TO REDUCE BUTTERNUT BROOK ROAD SPEED LIMIT TO 35 MPH

WHEREAS, the community and the municipal government view that Butternut Brook Road in the Town of Portville is often co-occupied by persons walking along its narrow shoulders, is often co-occupied by slow moving farm equipment, has many children at play near to or crossing the road, and is often traversed by farm animals.

WHEREAS, the community and the municipal government view that Butternut Brook Road in the Town of Portville has a topology that limits visibility in many instances of forthcoming road obstructions with subsequent and insufficient response time in many instances to avoid those obstructions.

NOW, THEREFORE, the Town Board of the Town of Portville resolves to recommend to the County of Cattaraugus and the New York State Department of Transportation that the speed limit on Butternut Brook Road in the Town of Portville be reduced from 55 miles per hour to 35 miles per hour.

Approved this 17th day of June, 2009, in the Town of Portville, County of Cattaraugus, State of New York.

Town of Portville
PO Box 630
1102 Olean-Portville Road
Portville, NY 14770

TOWN OF PORTVILLE
Unpaid Bills Detail
As of June 16, 2009

	<u>Open Balance</u>
ADMAR Supply Company	
	1,105.00
Total ADMAR Supply Company	1,105.00
BlueCross BlueShield of WNY	
	4,472.79
Total BlueCross BlueShield of WNY	4,472.79
Buffalo Crushed Stone	
	3,442.28
	11,972.44
Total Buffalo Crushed Stone	15,414.72
California Contractors Supply Inc	
	89.90
Total California Contractors Supply Inc	89.90
Cattaraugus Co Department of Public Works	
	115.88
Total Cattaraugus Co Department of Public Works	115.88
Chemsearch	
	134.33
Total Chemsearch	134.33
Colonial Life Insurance	
	230.25
Total Colonial Life Insurance	230.25
County Treasurer for Dog Licenses	
	27.02
Total County Treasurer for Dog Licenses	27.02
Donald Magill	
	37.50
Total Donald Magill	37.50
Edward J. Bysiek, CPA	
	560.00
Total Edward J. Bysiek, CPA	560.00
Frost, Stuart	
	160.47
Total Frost, Stuart	160.47

TOWN OF PORTVILLE
Unpaid Bills Detail
As of June 16, 2009

	<u>Open Balance</u>
IA Construction Corporation	
	699.07
	<u>59.80</u>
Total IA Construction Corporation	758.87
Jim Parks	
	960.10
Total Jim Parks	<u>960.10</u>
Lawrence Dye Inc.	
	202.36
Total Lawrence Dye Inc.	<u>202.36</u>
Mastel Ford-Lincoln-Mercury	
	-26.00
Total Mastel Ford-Lincoln-Mercury	<u>-26.00</u>
Milton CAT	
	135.86
Total Milton CAT	<u>135.86</u>
Monroe Tractor & Implement Co	
	79.17
Total Monroe Tractor & Implement Co	<u>79.17</u>
Moran, Jean	
	150.00
Total Moran, Jean	<u>150.00</u>
NYS Ag. & Markets for spay/neuter program	
	3.00
Total NYS Ag. & Markets for spay/neuter program	<u>3.00</u>
NYS Comptroller's Office	
	258.75
Total NYS Comptroller's Office	<u>258.75</u>
Portville Concrete Products Inc	
	32.12
Total Portville Concrete Products Inc	<u>32.12</u>
Portville Truck & Auto Repair Inc	
	1,244.99
	<u>1,244.99</u>

TOWN OF PORTVILLE
Unpaid Bills Detail
As of June 16, 2009

	<u>Open Balance</u>
Total Portville Truck & Auto Repair Inc	1,244.99
Ramada Inn	
	164.94
Total Ramada Inn	164.94
Richard-Cin Signs & Supplies	
	305.50
Total Richard-Cin Signs & Supplies	305.50
Rinker Oil Corp	
	504.27
Total Rinker Oil Corp	504.27
Service Stores Park & Shop	
	11.73
	11.73
Total Service Stores Park & Shop	23.46
SOSMETAL Products Inc	
	131.15
Total SOSMETAL Products Inc	131.15
Southern Tier West Regional Planning	
	125.00
Total Southern Tier West Regional Planning	125.00
State Line Supply Company	
	301.50
Total State Line Supply Company	301.50
Subcon Industries	
	10.50
Total Subcon Industries	10.50
The Paper Factory	
	52.98
Total The Paper Factory	52.98
The Times Herald	
	8.90
Total The Times Herald	8.90
Time Warner Cable	

TOWN OF PORTVILLE
Unpaid Bills Detail
As of June 16, 2009

	<u>Open Balance</u>
	<u>115.42</u>
Total Time Warner Cable	115.42
united Alloys Research and Development Co	
	92.90
Total united Alloys Research and Development Co	<u>92.90</u>
United Refining Company of Pennsylvania	
	294.13
Total United Refining Company of Pennsylvania	<u>294.13</u>
US Postmaster	
	180.00
Total US Postmaster	<u>180.00</u>
Valley Fab and Equipment	
	79.10
Total Valley Fab and Equipment	<u>79.10</u>
Verizon	
	39.21
Total Verizon	<u>39.21</u>
Verizon Select Services	
	4.26
Total Verizon Select Services	<u>4.26</u>
Wagner & Hart, LLP	
	550.00
Total Wagner & Hart, LLP	<u>550.00</u>
West State Auto Parts LLC	
	220.74
Total West State Auto Parts LLC	<u>220.74</u>
Williamson Law Book Co	
	90.46
Total Williamson Law Book Co	<u>90.46</u>
Worth W Smith Co Surplus	
	2.40
Total Worth W Smith Co Surplus	<u>2.40</u>
Zee Medical Service Co	

11:01 AM
06/18/09

TOWN OF PORTVILLE
Unpaid Bills Detail
As of June 16, 2009

	<u>Open Balance</u>
	<u>38.45</u>
Total Zee Medical Service Co	<u>38.45</u>
TOTAL	<u><u>29,482.35</u></u>