



# TOWN OF PORTVILLE, NEW YORK

DATE: January 9, 2008

TIME: 6:36PM

MEETING: Planning Board Meeting, Town of Portville, New York

LOCATION: Town Municipal Building, 1102 Olean Portville Road, Portville, New York

PRESENT: Bill Sponsler, Chair  
Dave McCoy, Deputy Chair  
Kay Anderson, PB Member & Acting Secretary  
Pat Milne, PB Member  
Eva Taggerty, Building Inspector/CEO & Non-Voting PB Member

ABSENT: Kip Morrow, PB Member (excused)  
Terry Blough, PB Member  
Steffanie Bell, Secretary & Non-Voting PB Member (excused)

The meeting was opened at 6:36 by Chair Sponsler who determined that we did have a quorum and he then asked those present to stand and join him in the "Pledge of Allegiance".

Chair Bill Sponsler informed those present that the purpose of tonight's meeting was a discussion of the summary of expected conduct, and the presentation of Seybert's Auto sign modification.

The agenda for the meeting was approved with following exception: Chair Sponsler said that he was going to skip the summary of expected conduct stated in the agenda until such time as there were more members of the public present.

Chair Sponsler asked if there were any edits or corrections to the December 6, 2007 meeting's minutes. As there were none, motion to approve the minutes was made by Deputy Chair McCoy and seconded by PB Member Milne. VOTE: Sponsler, yes, Milne, yes, McCoy, yes, Anderson, yes. Carried.

OLD BUSINESS: There was no old business.

NEW BUSINESS: Dan Hale, QRS Sign Inc, presented a proposal for renovation of the sign at Seybert's Auto Business on the Olean-Portville Road. The poles of the existing sign will be utilized in the renovation. All the modifications meet the specifications listed in our Town Sign Ordinance. CEO Taggerty stated that she felt this sign met the intent of the sign ordinance, it is replacing an existing sign and making it smaller. Dave McCoy made a motion that the project be approved, second by PB Member Anderson and all were in favor. Chair Sponsler will notify the Town Clerk to put it on the agenda for the next Town Board meeting on January 16, 2008, and Dan Hale will provide them with drawings.

An informal discussion of the Building Permit Application draft followed and members agreed to have their ideas together for the February Planning Board meeting.

Chair Sponsler recommended that the Planning Board meeting be adjourned at 7:22 pm. A motion to adjourn was made by PB Member Milne with second by Deputy Chair McCoy with all in favor.



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Respectfully submitted,

Kay Anderson  
Acting Secretary to the Planning Board  
Town of Portville, New York  
January 9, 2008