



TOWN OF PORTVILLE, NEW YORK

DATE: February 7, 2008

TIME: 6:30PM

MEETING: Monthly Meeting, Planning Board, Town of Portville, New York

LOCATION: Town of Portville Municipal Building, 1102 Olean Portville Road, Portville, New York

PRESENT: Bill Sponsler, Chair
Dave McCoy, Deputy Chair
Pat Milne, P.B. Member
Terry Blough, P.B. Member
Kip Morrow, P.B. Member

Eva Taggerty, Building Inspector/ CEO & Non-Voting P.B. Member
Steffanie Bell, Secretary & Non-Voting P.B. Member

ABSENT: Kay Anderson, P.B. Member (excused)

GUESTS: Charlene VanDusen, prospective board member
Gary VanDusen
Dennis Cornell, Deputy Town Supervisor & T.B. Member

The meeting was called to order by Chair Sponsler, who determined that the necessary quorum was present, and asked attendees to stand and join him in the "Pledge of Allegiance". Chair Sponsler then asked if anyone wished to modify the meeting agenda.

Chair Sponsler informed those present that the purpose of tonight's meeting was to briefly discuss items of interest to the PB at the last TB meeting, to review old and new business items, and to continue the discussion of PB organizational and operational issues. Chair Sponsler introduced the voting and non-voting members of the board. Chair Sponsler read the conduct items seven and eight.

Review and Adoption of Prior Meeting's Minutes

Chair Sponsler asked if there were any edits or corrections to the January 9, 2008 meeting's minutes. Change the time from 6:00PM to 6:36PM. A motion was made by Deputy Chair Dave McCoy to change the prior meeting's minutes. Seconded by P.B. Member Terry Blough. VOTE: Sponsler, yes, Milne, yes, McCoy, yes, Blough, yes. CARRIED: 4-YES, 0-NO, 0-ABSTAIN.

P.B. Chair's Report on the last TB meeting - QRS sign for Seybert's Auto went through. The assessment and related topics such as the possibility that contractors working within the town borders be required to be licensed, of a change of occupancy inspection law, that 4 out of 5 members for the board of assessment review have been found, and hoping to find a 5th. Passed the defense and indemnification resolution to protect those who serve the town in case of a law suit. Adopted the New York State mandatory code law with minor administrative and record keeping modifications.



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OLD BUSINESS:

Tom Jamerson from I.A. Construction in contact with D.E.C. Mr. Hanes the property owner has signed off on the noise level and the D.E.C. accepted that.

Concrete Mixers Co. has the footers in, and will start construction as soon as the weather breaks.

Dan Hale has not done the Seybert's Auto sign yet.

The Wind committee needs to get back together again and come up with a plan to develop an ordinance.

NEW BUSINESS:

There were no new applications, however Dennis Cornell briefly discussed the possibility of a shared fuel farm for use by various governmental agencies, and stated his belief that an application should be submitted and reviewed by the PB.

Next was discussion of the proposed building permit application revision. The changes and revisions should be submitted to Town Supervisor Terry Keeley ASAP. Some of the changes recommended at the meeting were elimination of the fee for electrical inspection since the town does not do that, five day period of review for the PB, sponsor from the planning board, and a correction to item number eight regarding the zoning board of appeals to board of appeals.

Brief discussion of the purpose and content of PB minutes.

Brief discussion of the process of submitting application decisions and packages to the TB. It was decided that the best thing to do would be to notify the TB that a package is available for their review at the municipal building.

Dave McCoy announced that the annual STW Annual Local Government Conference is May 7th at Houghton.

Adjournment recommended for the Planning Board Meeting by Chair Sponsler at 7:38. The motion to adjourn was made by P.B. Member Terry Blough and seconded by P.B. Member Kip Morrow. VOTE: Sponsler, yes, McCoy, yes, Morrow, yes, Blough, yes, Milne, yes. CARRIED: 5-YES 0-NO 0-ABSTAIN.

Respectfully submitted and signed,

Steffanie Bell
Secretary to Planning Board
Town of Portville, New York
February 7, 2008