

# TOWN OF PORTVILLE, NEW YORK

## BUILDING PERMIT APPLICATION

<b>Municipality:</b> Town of Portville	<b>Building Inspector:</b> Walt Putt
<b>County:</b> Cattaraugus	<b>Bldg Inspector Phone:</b> (716) 378-7055
<b>State:</b> New York	<b>Email:</b> walt.putt@portville-ny.org
<b>Address:</b> 1102 Olean Portville Road	<b>Town Clerk:</b> James Parks
PO Box 630	<b>Town Clerk Phone:</b> (716) 933-6658
Portville, NY 14770	<b>Town Web Site:</b> WWW.PORTVILLE-NY.ORG

### SECTION I: TO BE COMPLETED BY APPLICANT

<b>Tax Map ID:</b>	<b>Owner Name:</b>				
<b>Property Address:</b>	<b>Owner Mailing Address:</b>				
<b>Project Description:</b>	<b>Owner Phone:</b>		<b>If answer is "Yes", you must attach stamped engineer drawings or permit cannot be issued.</b>		
	<b>Is project over 1,500 square feet?</b>				
<b>Post Completion Type of Occupancy:</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>				
<b>Is project in floodplain?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>If answer is "Yes", you must complete Floodplain Development Permit Application, Elevation Certificate and Floodproofing Certificate.</b>				
<b>Check All Applicable Items:</b>	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	<input type="checkbox"/> New <input type="checkbox"/> Renovation	<input type="checkbox"/> Metal <input type="checkbox"/> Wood <input type="checkbox"/> Cement <input type="checkbox"/> Stone <input type="checkbox"/> Other	<input type="checkbox"/> Building House <input type="checkbox"/> Deck <input type="checkbox"/> Roof <input type="checkbox"/> Garage <input type="checkbox"/> Pole Barn	<input type="checkbox"/> Chimney <input type="checkbox"/> Mobile Home <input type="checkbox"/> Modular Home <input type="checkbox"/> Pool <input type="checkbox"/> Solid Fuel Burning Device <input type="checkbox"/> Fireplace Insert
<b>Applicant Signature:</b>	<b>Date:</b>				

- Permits may be issued by Building Inspector without Planning Board approval if construction is residential and not a change of use.
- Permit fee may be doubled, at the discretion of the Building Inspector, if construction has begun before permit is issued.
- Applications must conform to NYS Building Codes, all local ordinances and the comprehensive plan.
- Variance application must be submitted to Planning Board, may require a public hearing and does require Town Board review for consideration of approval.
- Payment for permit must be by personal check, cashier's check or money order. Building Inspector is not allowed to accept cash under any circumstances. Returned checks will have a \$35 returned check charge and the issued permit and certificate of occupancy will be revoked.

### SECTION II: TO BE COMPLETED BY BUILDING INSPECTOR

<b>Building Inspector Printed Name:</b>	<b>Building Inspector Approving Signature:</b>		
<b>Building Inspector Printed Name:</b>	<b>Building Inspector Approving Signature:</b>		
<b>Permit Number</b>	<b>Issuance Date</b>	<b>Expiration Date</b>	<b>Permit Fee</b>

# BUILDING PERMIT FEE SCHEDULE

<b>Municipality:</b> Town of Portville <b>County:</b> Cattaraugus <b>State:</b> New York <b>Address:</b> 1102 Olean Portville Road PO Box 630 Portville, NY 14770	<b>Building Inspector:</b> Walt Putt <b>Bldg Inspector Phone:</b> (716) 378-7055 <b>Email:</b> walt.putt@portville-ny.org <b>Town Clerk:</b> James Parks <b>Town Clerk Phone:</b> (716) 933-6658 <b>Town Web Site:</b> WWW.PORTVILLE-NY.ORG
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## SECTION I: COMPUTATION OF CONSTRUCTION VALUE

**Permit Fee:** Option 1: \$25.00 Minimum for projects having Construction Value of \$25,000 or less  
 Option 2: \$1.00 per whole \$1,000 of Construction Value (Must meet \$25.00 Minimum Fee)

**Permit Renewal:** Each permit is valid for 1 year from the issue date. Each permit may be renewed up to 3 times with the renewal fee being ½ the original permit fee.

**Electrical Inspection:** \$80.00 Per Inspection Incident (minimum 2 inspections – rough and final)

## SECTION II: COMPUTATION OF PERMIT FEE

		Construction Value Per Square Foot	Worksheet			
			Type	Rate	Square Feet	Value
<b>Residential Home</b>						
A1	Wood Framed - Wood Siding	50				
A2	Wood Framed - Stone Siding	55				
A3	Wood Framed - Cement Siding	45				
A4	Wood Framed - Vinyl/Metal Siding	42				
A5	Manufactured Home	35				
A6	Mobile Home	25				
<b>Improvements</b>						
B1	Attached Garage - Wood Siding	20				
B2	Attached Garage - Non-Wood Siding	15				
B3	Detached Garage - Wood Siding	25				
B4	Detached Garage - Non-Wood Siding	20				
B4	Car Port	10				
B5	Barn, Pole - Wood Siding	20				
B6	Barn, Pole - Non-Wood Siding	15				
B7	Barn, Wood Framed, Wood Siding	25				
B8	Barn, Wood Framed, Non-Wood Siding	20				
B9	Other Structure, Wood Siding	15				
B10	Other Structure, Non-Wood Siding	10				
B11	Deck, Covered (excludes sidewalks)	5				
B12	Deck, Uncovered (excludes sidewalks)	2				
B13	Swimming Pool, Above Ground	5				
B14	Swimming Pool, Below Ground	20				
<b>Commercial Building</b>						
C1	Wood Framed	45				
C2	Metal Framed	40				
C3	Concrete Framed	50				
			(X) Total Construction Value:			
			(Y) Divide (X) By 1,000 And Round Down To Nearest Thousand			
			(Z) Multiply (Y) Times \$1.00 Or Enter \$25 If Result Is Less Than \$25			

Multiply the square feet of a particular structure by its applicable "Construction Value Per Square Foot". If multiple structures are to be covered under this permit application, add the results of each calculation together to derive the total Construction Value. Use the Permit Fee Table to calculate the fee.