



DATE: September 17, 2008

TIME: 7:00PM

MEETING: Town Board Meeting, Town of Portville, New York

LOCATION: Westons Mills Community Center, 1310 Olean Portville Road, Westons Mills, New York

PRESENT: Terry Keeley, Supervisor
Dennis Cornell, Deputy Supervisor
William Stern, Councilperson
Gary Woodhead, Councilperson
Terri Batt, Councilperson
James Parks, Town Clerk

Eighteen members of the community, and media.

Procedural Compliance

The meeting was opened by Supervisor Keeley asking attendees to stand and join him in the "Pledge of Allegiance".

Supervisor Keeley welcomed everyone and asked the town board, and town clerk to introduce themselves. Four board members were present to satisfy a quorum.

Public Comments

Deb Casper residing at Gleason Hollow Road addressed the Town Board concerning ATV traffic on their road and Little Loop Road. The Board and Ms. Casper agreed that the Board will look into options and meet not later than sixty (60) days.

August 20, 2008 Minutes Review

The minutes of the August 20, 2008 Town Board meeting were reviewed and a motion to approve was made by Councilperson Batt, seconded by Councilperson Stern and approved by the Town Board. VOTE: Keeley (YES), Cornell (YES), Stern (YES), Woodhead (YES), Batt (YES) MOTION CARRIED 5 YES 0-NO



Department Reports

The following monthly department reports were given:

- Town Clerk
- Town Justice
- Highway Department
- Assessor
- Dog Control Officer
- Planning Board

A motion was made by Councilperson Stern, seconded by Councilperson Cornell and approved by the Town Board to accept the Department Reports as given. VOTE: Keeley (YES), Cornell (YES), Stern (YES), Woodhead (YES). Batt (YES) MOTION CARRIED 5-YES 0-NO

New Business

Agenda Item #1: FINACIAL UPDATE

Supervisor Keeley gave an update regarding the Town's balance sheet, expenses, and earned interest.

(Refer to attachment accompanying these minutes)

Agenda Item #2: HIGHWAY DEPARTMENT FORECAST

A discussion was held regarding expense forecast versus funds availability, approach to expense control, and CHIPS recovery. Due to the non-receipt of CHIPS funding in the amount of \$75,725, a motion was made by Councilperson Stern, seconded by Councilperson Woodhead and approved by the Town Board that Highway Superintendent Frost shall contact Supervisor Keeley for approval of any expenditures beyond fuel and wages. VOTE: Keeley (YES), Cornell (YES), Stern (YES), Woodhead (YES). Batt (YES) MOTION CARRIED 5-YES 0-NO

(Refer to attachment accompanying these minutes)



Agenda Item #3: PORTVILLE VILLAGE PIONEER PARK SHARED UTILITY SERVICE COST

The Intermunicipality Agreement to share utility service cost was sent to the Mayor of the Village of Portville on August 25, 2008. At this point the Town has not received a reply back.

Agenda Item #4: DEPUTY DOG CONTROL OFFICER APPOINTMENT

A motion was made by Councilperson Cornell, seconded by Councilperson Batt and approved by the Town Board to appoint Robert Nupp as Deputy Dog Control Officer effective September 17, 2008 with the term expiration of December 31, 2008 without compensation. Mr. Nupp will report directly to Dog Control Officer Cindy Nupp. VOTE: Keeley (YES), Cornell (YES), Stern (YES), Woodhead (YES). Batt (YES) MOTION CARRIED 5-YES 0-NO

Agenda Item #5 JCAP GRANT RESOLUTION RES-2008917.10

A recommendation was presented to authorize the submission of the JCAP grant application for the Town Justice. A motion was made by Councilperson Stern, seconded by Councilperson Woodhead and approved by the Town Board to adopt RES-20080917.10. VOTE: Keeley (YES), Cornell (YES), Stern (YES), Woodhead (YES). Batt (YES) MOTION CARRIED 5-YES 0-NO

(Refer to attachment accompanying these minutes)

Agenda Item #6 EXPENSE REVIEW

The Town Board reviewed and discussed the filed monthly expense vouchers.

A motion was made by Councilperson Stern, seconded by Councilperson Woodhead and approved by the Town Board to approve for payment the August 2008 monthly bills. VOTE: Keeley (YES), Cornell (YES), Stern (YES), Woodhead (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

(Refer to attachment accompanying these minutes)



TOWN OF PORTVILLE, NEW YORK

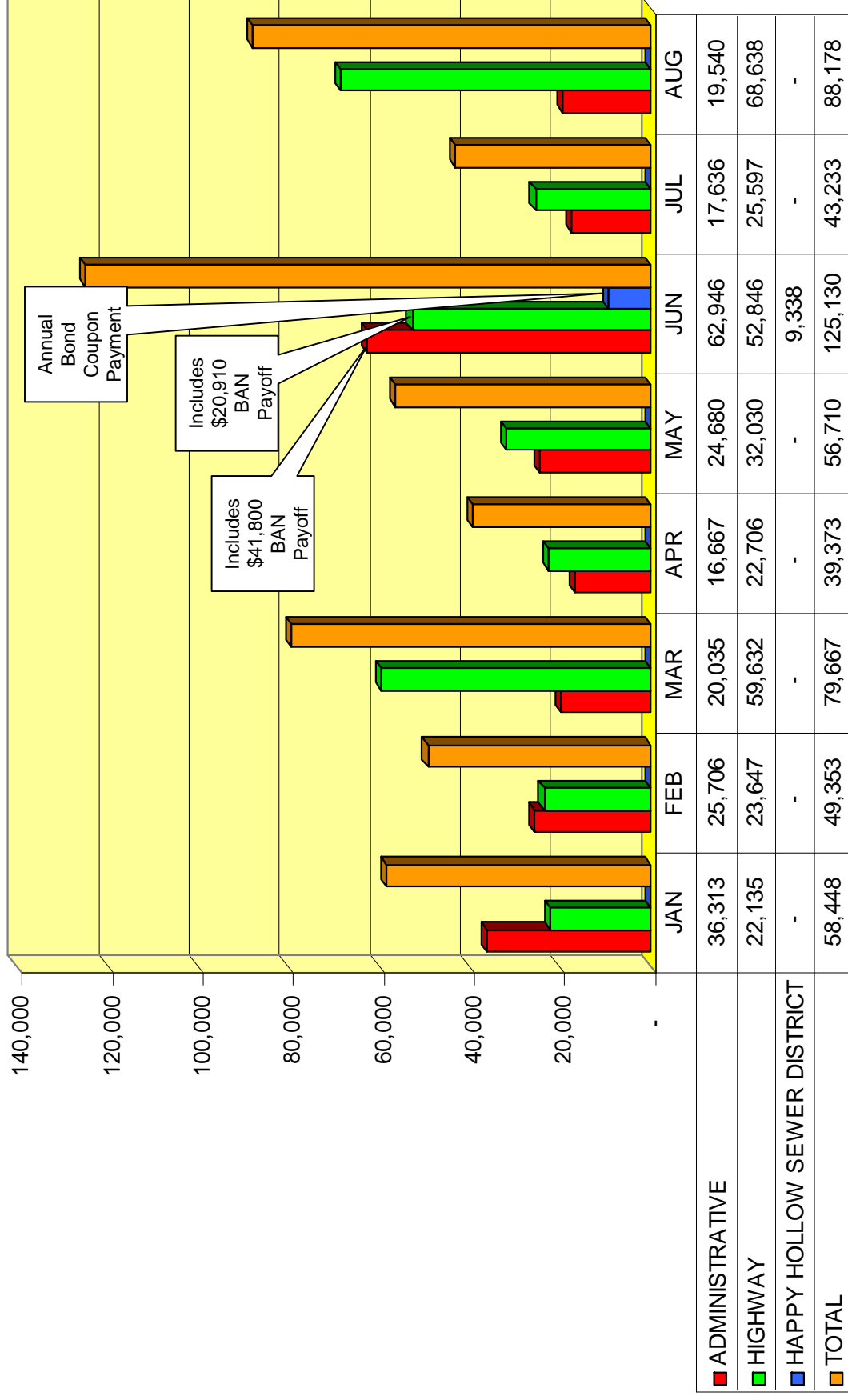
Adjournment

Being there was no further business a motion to adjourn at 7:50PM was made by Deputy Supervisor Cornell seconded by Councilperson Batt and approved by the Town Board. VOTE: Keeley (YES), Cornell (YES), Stern (YES), Woodhead (YES), Batt (YES). MOTION CARRIED 5-YES 0-NO.

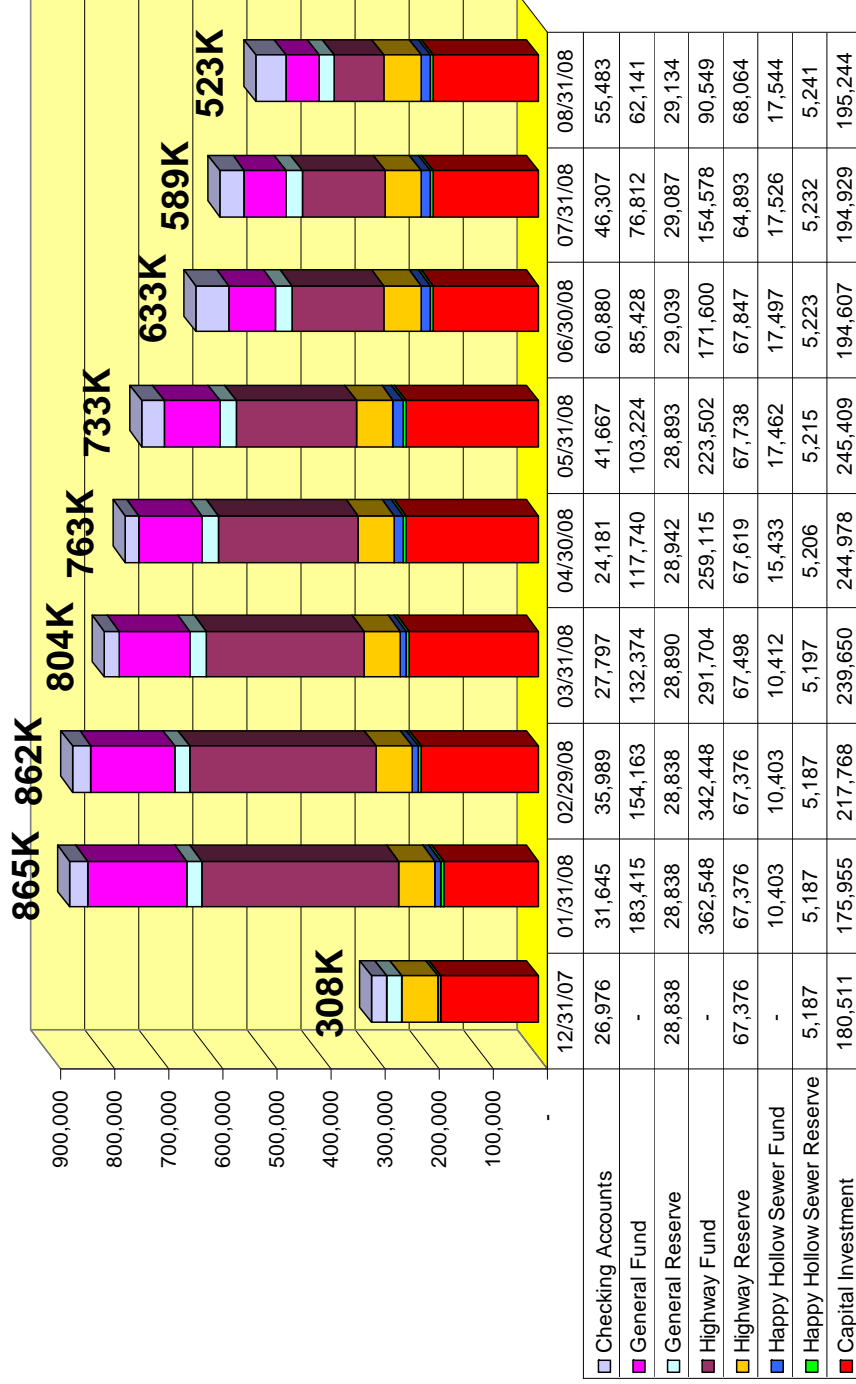
Respectfully submitted and signed,

James Parks
Town Clerk
Town of Portville, New York

Monthly Operating Expense



Month-Ending Cash Asset Balance Sheet



Interest Earned – August , 2008

	Interest Paid	Average Daily Balance	Annual Percentage Rate
MBIA NYCLASS			
Highway Reserve	108.24	67,320	1.93%
General Reserve	47.99	29,112	1.98%
Sewer District Reserve	8.63	5,241	1.98%
General Fund	135.90	72,401	2.25%
Highway Fund	270.74	134,128	2.42%
Sewer District Fund	28.90	17,541	1.98%
Investment Fund	321.70	195,092	1.98%
Total	922.10	520,833	2.12%
COMMUNITY BANK, NA			
DEC Licensing Fees	-	1	0.00%
Public Event Fund	-	2	0.00%
General and Highway Fund	4.75	40,497	0.14%
Happy Hollow Sewer District	0.22	1,865	0.14%
Tax Collection	-	5	0.00%
Town Clerk	-	295	0.00%
Town Justice (Hale)	-	4,615	0.00%
Town Justice (Piaggi)	-	5	0.00%
Trust And Agency	-	7,577	0.00%
Total	4.97	54,862	0.11%
Grand Total	927.07	575,695	1.93%

RESOLUTION NO.20080917.10

DATED: September 17, 2008

**RESOLUTION AUTHORIZING APPLICATION FOR FUNDS FROM THE
2008 JUSTICE COURT ASSISTANCE PROGRAM**

BE IT RESOLVED, the Portville Town Board hereby authorizes Town Justice Dan Hale to file an application for office supplies/funding from the New York State Office of Court Administration 2008 Justice Court Assistance Program.

Motion made by: Councilman Stern
Seconded by: Councilman Woodhead
Approved: By unanimous vote (5-0)

CERTIFICATION

STATE OF NEW YORK}
COUNTY OF CATTARAUGUS}

I hereby certify that the aforementioned is a true and accurate copy of a resolution adopted by the Town of Portville Town Board on September 17, 2008.

Dated: September 17, 2008

James Parks

James Parks
Town Clerk

Town of Portville Highway Expense Forecast

Date: 09/17/08

	09/17/08	Rest of 09/08	10/08	11/08	12/08
Compensation Expense	-	4,472	16,981	19,164	19,164
Operating Expense	80,783	-	22,947	6,497	7,287
Highway Fund	80,112	-	-	-	-
Deficit	(671)	(4,472)	(39,928)	(25,661)	(26,451)
Highway Reserve	68,120	67,449	62,977	23,049	(2,612)
Offset To Deficit	(671)	(4,472)	(39,928)	(25,661)	(26,451)
Net Highway Reserve	67,449	62,977	23,049	(2,612)	(29,063)
Pending CHIPS	22,725	-	-	-	53,000
General Fund Loan	-	-	-	2,612	29,063

	FY2008
Future CHIPS Collection	75,725
Payoff of General Fund Loan	31,675
Net Collection	44,050
Highway Reserve Recovery	44,050
Highway Reserve Shortfall	(24,070)