



# TOWN OF PORTVILLE, NEW YORK

DATE: November 21, 2008

TIME: 11:00AM

MEETING: Special Town Board Meeting, Town of Portville, New York

LOCATION: Town Municipal Building, 1102 Olean Portville Road, NY 14770

## Administrative Process

1. Pledge of Allegiance
2. Introduction of Board Members
3. Determination of Quorum

Present: Terry Keeley, Supervisor  
Bill Stern, Deputy Supervisor & Councilperson  
Terri Batt, Councilperson  
Gary Woodhead, Councilperson  
Charlene Van Dusen, Councilperson  
Jim Parks, Town Clerk

## New Business

1. **Expense Budget Change Authority** (Keeley): Supervisor Keeley recommended that a motion be made and passed that the Town Board authorize him to make expense budget changes on behalf of the town board without their prior review or their prior approval in order to align funding to town board authorizes expenses. The motion was made by Councilperson Woodhead and seconded by Deputy Supervisor Stern. The motion was passed unanimously. Keeley (YES), Stern (YES), Batt (YES), Woodhead (YES), Van Dusen (YES).
2. **Executive Session** (Keeley): Supervisor Keeley asked for a motion to adjourn to Executive Session. The motion was made by Councilperson Woodhead and seconded by Councilperson Batt. The motion was passed unanimously. Keeley (YES), Stern (YES), Batt (YES), Woodhead (YES), Van Dusen (YES).
3. **Adjournment** (Keeley): Supervisor Keeley asked for a motion to adjourn the Special Board Meeting at 12:45PM. The motion was made by Councilperson Batt and seconded by Councilperson Van Dusen. The motion was passed unanimously. Keeley (YES), Stern (YES), Batt (YES), Woodhead (YES), Van Dusen (YES).

Respectfully submitted and signed,

James Parks  
Town Clerk  
Town of Portville, New York