



DATE: November 19, 2008

TIME: 7:00PM

MEETING: Town Board Meeting, Town of Portville, New York

LOCATION: Westons Mills Community Center, 1310 Olean Portville Road, Westons Mills, New York

PRESENT: Terry Keeley, Supervisor
William Stern, Deputy Supervisor
Gary Woodhead, Councilperson
Terri Batt, Councilperson
James Parks, Town Clerk

Stuart Frost, Highway Superintendent

Fifteen members of the community and media
PCS Government Class

Procedural Compliance

The meeting was opened by Supervisor Keeley asking attendees to stand and join him in the "Pledge of Allegiance".

Supervisor Keeley welcomed everyone and asked the town board, and town clerk to introduce themselves. Four board members were present to satisfy a quorum.

Public Comments

No public comments offered.

October 15, 2008 Minutes Review

Councilperson Woodhead noted the minutes did not reflect Highway Superintendent Frost was unable to attend the October meeting. Correction was made. Town Board minutes were reviewed and a motion to approve after correction was made by Councilperson Woodhead, seconded by Councilperson Batt and approved by the Town Board. VOTE: Keeley (YES), Stern (YES), Woodhead (YES), Batt (YES) MOTION CARRIED 4 YES 0-NO



Department Reports

The following monthly department reports were given:

Town Clerk
Town Justice
Highway Department
Assessor
Dog Control Officer
Planning Board

A motion was made by Deputy Supervisor Stern, seconded by Councilperson Batt and approved by the Town Board to accept the Department Reports as given. VOTE: Keeley (YES), Stern (YES), Woodhead (YES). Batt (YES) MOTION CARRIED 4-YES 0-NO

New Business

Agenda Item #1: FINACIAL UPDATE

Supervisor Keeley gave an update regarding the Town's balance sheet, expenses, and earned interest.

(Refer to attachment accompanying these minutes)

Agenda Item #2: LOCAL LAW 6 2008 DIRECTION

Based on the citizens' comments at a public hearing November 6, 2008 regarding this draft law, Supervisor Keeley recommended to the Town Board to terminate the pursuit of adopting Local Law 6 2008. A motion was made by Councilperson Woodhead, seconded by Deputy Supervisor Stern and approved by the Town Board to terminate the pursuit to adopt Local Law 6 2008. VOTE: Keeley (YES), Stern (YES), Woodhead (YES). Batt (YES) MOTION CARRIED 4-YES 0-NO

Agenda Item #3: 2009 TOWN BUDGET ADOPTION

Based on the citizens' comments at a public hearing November 6, 2008 regarding the draft 2009 Town Budget, Supervisor Keeley recommended to the Board the adoption of the 2009 budget with the one modification to include a 4.1% increase for the Highway Superintendent position. A motion was made by Councilperson Batt, seconded by Councilperson Woodhead and approved by the Town Board to pass the 2009 Budget as presented. VOTE: Keeley (YES), Stern (YES), Woodhead (YES). Batt (YES) MOTION CARRIED 4-YES 0-NO

(Refer to attachment accompanying these minutes)

Agenda Item #4: HIGHWAY DEPARTMENT REPORTING REQUEST

A communication to the Highway Superintendent of specific monthly reporting to the Town Board as well as requested basic daily record keeping requirements was discussed. Highway Superintendent Frost agreed to improve and implement management and control reporting that would: 1) enhance management knowledge of how town resources are being used and consumed; 2) establish historical trends that would enable forecasting of time and cost for specific endeavors; and 3) provide controls for resources and assets.

(Refer to attachment accompanying these minutes)

Agenda Item #5 COUNCILPERSON APPOINTMENT

A discussion was held concerning the possible determination of a letter of interest candidate to be appointed as Councilperson with a term expiring December 31, 2009. A motion was made by Councilperson Batt, seconded by Deputy Supervisor Stern and approved by the Town Board to appoint Charlene Van Dusen as Councilperson with a term expiring December 31, 2009. VOTE: Keeley (YES), Stern (YES), Woodhead (YES). Batt (YES) MOTION CARRIED 4-YES 0-NO

Mrs. Van Dusen was sworn in and the Oath of Office book was duly signed by Town Clerk Parks.

Agenda Item #6 PLANNING BOARD APPOINTMENT

A recommendation to appoint Bernard Baldwin as a member of the Planning Board and Aaron Decker as a member of the Planning Board was presented. A motion was made by Deputy Supervisor Stern, seconded by Councilperson Batt and approved by the Town Board to appoint Mr. Baldwin with a term expiring December 31, 2012 and Mr. Decker as Planning Board Member with a term expiring December 31, 2014. VOTE: Keeley (YES), Stern (YES), Woodhead (YES). Batt (YES) MOTION CARRIED 4-YES 0-NO
Mr. Baldwin was sworn in and the Oath of Office book was duly signed by Town Clerk Parks.

Agenda Item #7 BOARD OF ASSESSMENT REVIEW

The Board of Assessment review unanimously and officially notified the Town Board of their selection of Kirk Austin as BAR Chair and Paul Slawiak as BAR Deputy Chair for 2009.

Agenda Item #8 EXPENSE REVIEW

The Town Board reviewed and discussed the filed monthly expense vouchers. A motion was made by Councilperson Woodhead, seconded by Councilperson Batt and approved by the Town Board to approve for payment the October 2008 monthly bills. VOTE: Keeley (YES), Stern (YES), Woodhead (YES), Batt (YES) MOTION CARRIED 4-YES 0-NO

(Refer to attachment accompanying these minutes)

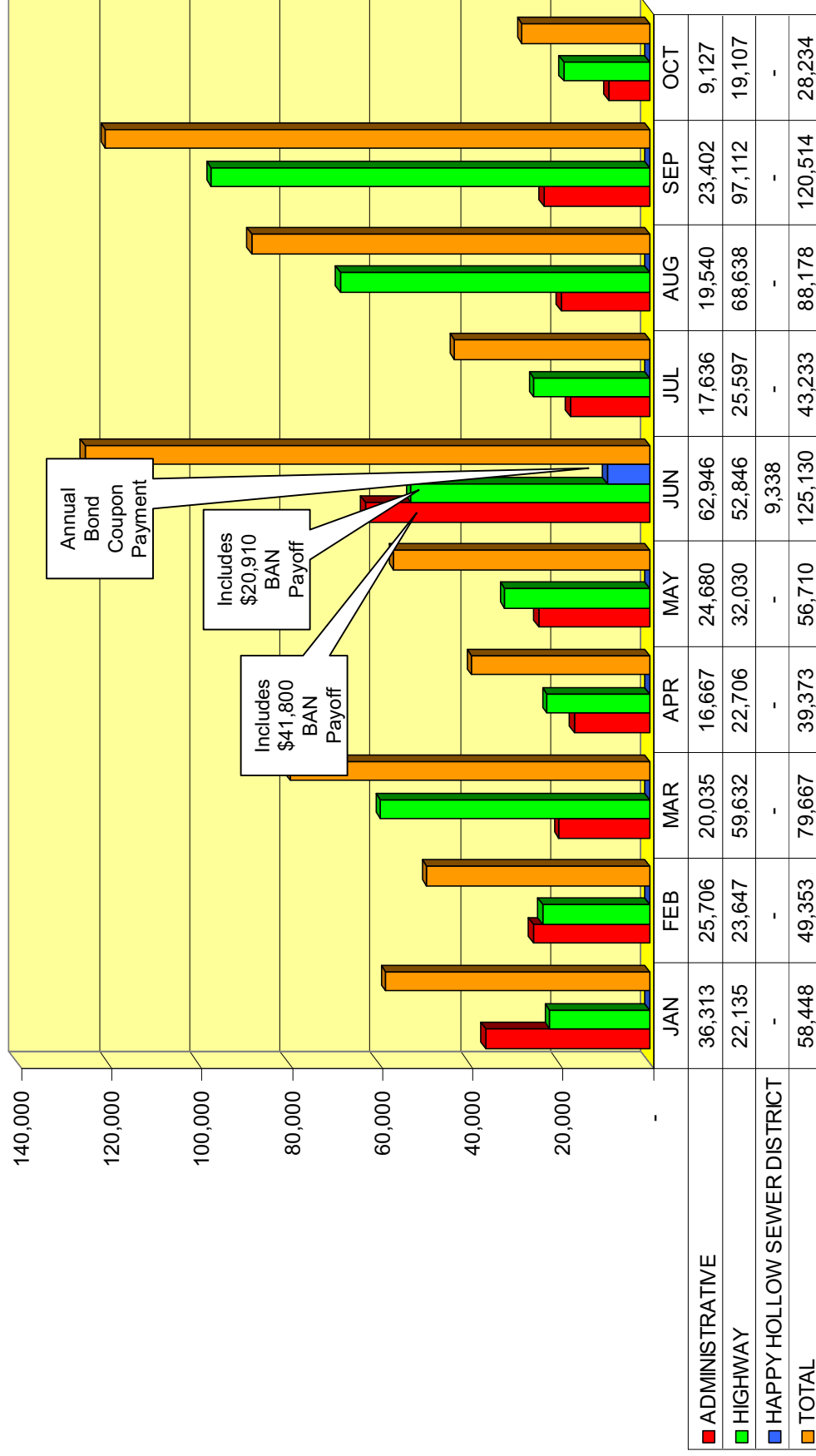
Adjournment

Being there was no further business a motion to adjourn at 8:00PM was made by Councilperson Van Dusen, seconded by Councilperson Batt and approved by the Town Board. VOTE: Keeley (YES), Stern (YES), Woodhead (YES), Batt (YES) Van Dusen (YES). MOTION CARRIED 5-YES 0-NO.

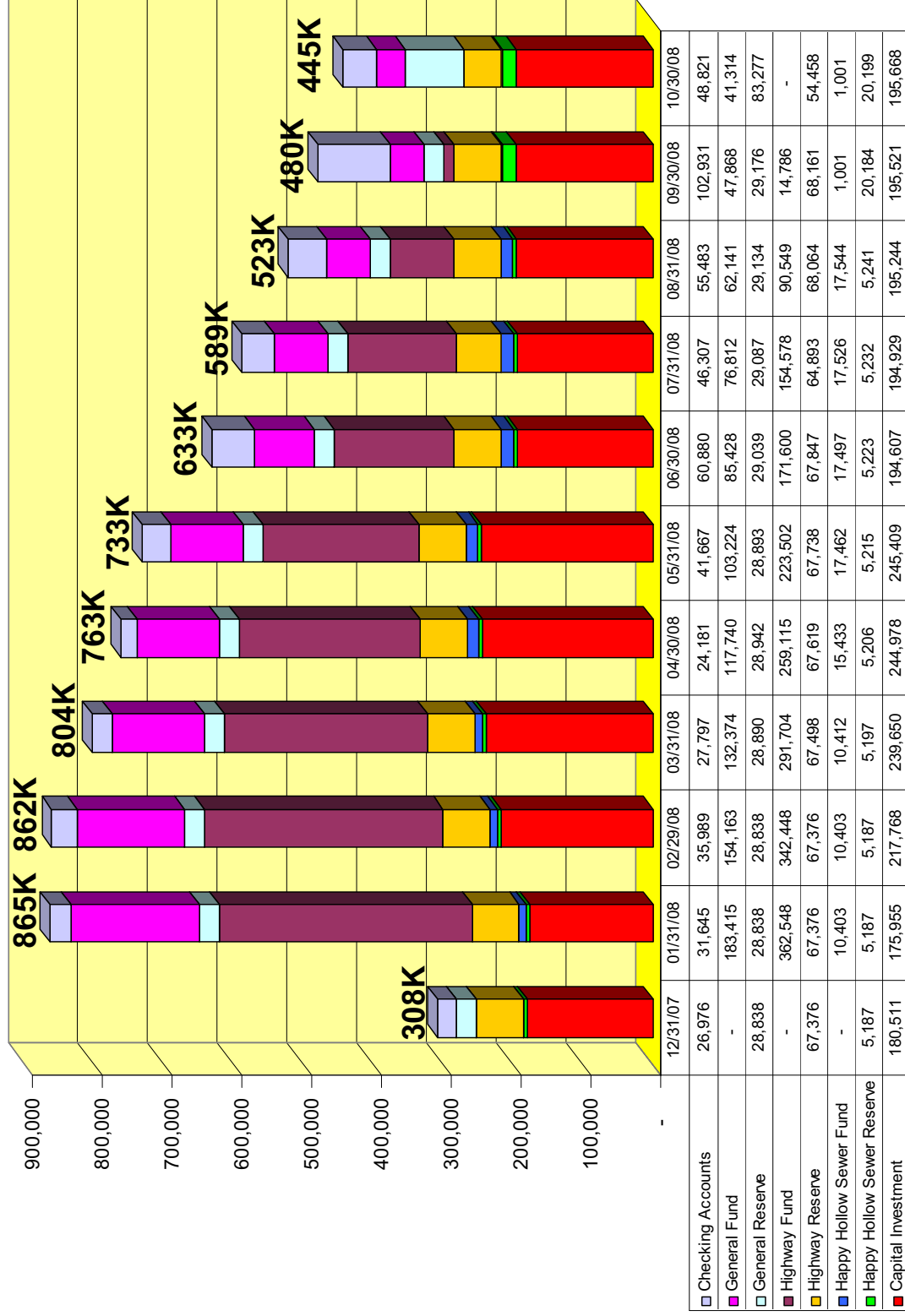
Respectfully submitted and signed,

James Parks
Town Clerk
Town of Portville, New York

Monthly Operating Expense



Month-Ending Cash Asset Balance Sheet





TOWN OF PORTVILLE, NEW YORK

2009 Budget

November 19, 2008

At

Town of Portville
Monthly Board Meeting
Westons Mills Community Center
1320 Olean Portville Road
Westons Mills, New York 14788

(signature on file)

H.W. "Terry" Keeley
Supervisor

(signature on file)

W. Stern
Deputy Supervisor & Councilperson

(signature on file)

T. Batt
Councilperson

(signature on file)

G. Woodhead
Councilperson

(signature on file)

Submitted: J. Parks
Town Clerk

Revenue	Acct	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	FY2009	Note	Explanation
Tax Revenue	1001	A	13,213	427	4,150	1,333	2,299	6,290	2,191	(6,977)	7,708	2,818	3,463	7,960	94,876	N 1.	General - Townwide, Including the Village
Tax Revenue	1001	B	13,240	13,245	13,210	14,010	13,210	13,210	13,210	13,210	13,210	13,210	13,210	18,215	164,390	N 2.	General - Townwide, Excluding the Village
Appropriated Fund Balance	0599	A	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,883	130,563	N 3.	Appropriated Funds to offset A Fund Expenses
Interest Income - Bank	2401	A	4,820	650	845	1,070	985	860	735	615	445	325	285	244	7,479	N 4.	Sources: Supervisor
Interest & Penalty Income - Taxes	1090	A	-	2,551	2,551	-	-	-	-	-	-	-	-	-	5,102	N 5.	To Be Determined In February-April, 2009
Franchises	1170	A	-	-	-	2,000	-	-	-	-	2,000	-	-	-	4,000	N 6.	Sources: Supervisor
Town Clerk Licensing & Fees	2545	A	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	N 7.	Sources: Town Clerk
Dog Control Fees	2545	A	200	200	200	200	200	200	200	200	200	200	200	200	2,400	N 8.	Sources: Town Clerk
Dog Control Licensing	2545	A	100	100	100	100	100	100	100	100	100	100	100	100	1,200	N 9.	Sources: Town Clerk
Mortgage Tax Revenue	3005	A	-	-	-	-	-	-	-	13,600	-	-	-	-	13,600	N 10.	Sources: Supervisor & Board
Court Fees	2610	B	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	51,600	N 11.	Sources: Town Justice
Total Revenue			43,353	33,353	37,236	34,893	32,974	36,840	32,616	36,928	39,843	32,833	33,438	42,902			

Expense	Compensation	1220.1	1010.1	1010.1	1010.1	1010.1	5010.1	1110.1	1110.4	1410.1	1110.1	3620.1	1355.1	1315.4	1420.4	3510.1	7510.1	1710.4	
Town Supervisor (Elected)		-	-	2,359	-	-	2,359	-	-	2,359	-	-	-	-	-	-	-	-	9,434
Deputy Supervisor & Councilperson (Elected)		-	-	366	-	-	366	-	-	366	-	-	-	-	-	-	-	-	1,464
Councilperson (Elected)		-	-	330	-	-	330	-	-	330	-	-	-	-	-	-	-	-	1,320
Councilperson (Elected)		-	-	330	-	-	330	-	-	330	-	-	-	-	-	-	-	-	1,320
Councilperson (Elected)		-	-	330	-	-	330	-	-	330	-	-	-	-	-	-	-	-	1,320
Highway Superintendent (Elected)		3,601	3,601	3,601	3,601	3,601	3,601	3,601	3,601	3,601	3,601	3,601	3,601	3,601	43,208	N 16.	4.1% annualized increase from \$41,496 to \$43,208		
Town Justice (Elected)		750	750	750	750	750	750	750	750	750	750	750	750	750	9,000	N 18.	No change from 2008		
Alternate Town Justice (Appointed)		100	100	100	100	100	100	100	100	100	100	100	100	100	1,200	N 19.	No change from 2008		
Town Clerk & Tax Collector (Appointed)		1,704	1,704	1,704	1,704	1,704	1,704	1,704	1,704	1,704	1,704	1,704	1,704	1,704	20,448	N 20.	Increase Hourly Rate 4% From \$13/Hour To \$13.52/Hour, Retain 30 Hrs/Wk		
Clerk of the Court (Appointed)		1,006	1,006	1,006	1,006	1,006	1,006	1,006	1,006	1,006	1,006	1,006	1,006	1,006	12,072	N 21.	Hourly Rate Increase From \$12 To \$12.48, 20 Hours/Wk		
CEO, Building Inspector & FCO (Appointed)		666	666	666	666	666	666	666	666	666	666	666	666	666	7,992	N 22.	Increase From \$700 to \$694.0		
Assessor (Appointed)		2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000	N 23.	No change from 2008, \$2,500/Mo, Semi-Annual Employment Contract		
Bookkeeper (Appointed)		1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	15,360	N 24.	Avg 32 Hrs/Month @ \$40/Hour, Contractor 1099		
Town Attorney (Appointed)		1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	15,360	N 25.	Avg 7.5 Hrs/Month @ \$170/Hour, Contractor 1099		
Dog Control Officer (Appointed)		356	356	356	356	356	356	356	356	356	356	356	356	356	4,272	N 26.	4% increase from \$343 to 356		
Town Historian		80	80	80	80	80	80	80	80	80	80	80	80	80	960	N 27.	4% increase from \$275 to 286		
PBI/CPED/BAR Secretary (Appointed)		80	80	80	80	80	80	80	80	80	80	80	80	80	960	N 28.	No change, \$10/Hour, Min 8 Hours/Month, Contractor 1099		
Benefits		13,323	13,323	17,038	13,323	17,038	13,323	17,038	13,323	13,323	17,038	13,323	13,323	17,322	175,016				
Health Insurance		1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	N 29.	Coverage for full-time personnel only		
Retirement (3% of Base Wages)		104	104	104	104	104	104	104	104	104	104	104	104	104	1,245	N 30.	Retirement contribution payment		
Training & Safety & Communication		1,104	1,104	1,104	1,104	1,104	1,104	1,104	1,104	1,104	1,104	1,104	1,104	1,104	13,245				
Job Function Training		150	150	500	150	150	150	150	150	150	150	150	150	150	2,500	N 31.	Clerk, Court, Planning, B.A.R. & Building Inspector personnel training		
Transportation & Lodging		-	-	-	-	-	-	-	-	-	-	-	-	-	500	N 32.	Clerk, Court, Planning, B.A.R. & Building Inspector personnel training		
Safety Inspections		-	-	200	-	-	-	-	-	-	-	-	-	-	200	N 33.	Compliance inspections		
Newspaper Notifications		45	45	45	45	45	45	45	45	45	45	45	45	45	540	N 34.	Public notifications		
		195	195	745	195	545	695	195	195	195	195	195	195	195	3,740				

Services

3510.4 A	70	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	70	N 35.	SFCA charges
1989.4 A	167	167	167	167	167	167	167	167	167	167	167	167	167	167	167	167	167	2,000	N 36.	Change from employee to contractor 1099
1330.4 A	-	250	175	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500	N 37.	Outsource role previously performed by Deputy Tax Collector
1920.4 B	30	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	65	N 38.	Membership fee
1920.4 A	-	-	20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20	N 39.	Membership fee
1920.4 A	-	-	-	90	-	-	-	-	-	-	-	-	-	-	-	-	-	590	N 40.	Membership fee
1920.4 A	-	-	-	200	-	-	-	-	-	-	-	-	-	-	-	-	-	200	N 41.	Membership fee
4068.4 A	-	-	-	-	-	-	4,300	-	-	-	-	-	-	-	-	-	-	4,300	N 42.	Mosquito abatement
5182.4 A	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	2,160	N 43.	Intersection Lighting
8810.4 B	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	N 44.	NYS authorized support funding of a town cemetery
1330.4 A	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,400	N 45.	ORPS Services Fees
1110.4 B	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	39,000	N 46.	NYS Unified Court System Fine Recovery
1710.4 A	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	400	4,800	N 47.	Town-related Business Mileage Reimbursement
1910.4 A	10,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,500	N 48.	Town Liability Insurance Split Between General Admin and Hwy Dept
	14,527	4,352	4,192	4,362	3,987	3,997	8,297	7,397	3,997	4,497	8,997	72,605								
1710.4 A	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	1,440	N 49.	Verizon 4-Line Charge
1620.4 A	46	46	46	46	46	46	46	46	46	46	46	46	46	46	46	46	46	552	N 50.	Time Warner Cable Internet Access Only
1620.4 A	225	335	231	102	36	14	10	20	100	200	300	350	350	350	350	350	350	1,923	N 51.	National Fuel
1620.4 A	210	275	157	238	200	223	218	220	240	245	250	260	260	260	260	260	260	2,736	N 52.	National Grid
	601	776	554	506	402	403	394	406	506	611	716	6,651								
1460.4 A	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	1,200	N 53.	Storage of Town Records
1460.4 B	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	300	N 54.	Storage of Court Records
1620.4 A	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	2,100	N 55.	USPS Mailing Charges
1620.4 A	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	1,200	N 56.	Paper and Ink Cartridge Supplies
1620.4 A	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	600	N 57.	Cleaning Supplies
1620.4 A	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	240	N 58.	Copier Rental
1620.4 B	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	720	N 59.	Copier/Printer Rental
1040.4 A	-	-	-	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	N 60.	BAS Software
1110.4 B	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	800	N 61.	Unified Court System Software
1989.4 B	13,054	13,054	13,054	13,054	13,054	13,054	13,054	13,054	13,054	13,054	13,054	158,653	13,059	158,653	13,054	13,054	13,054	158,653	N 62.	General Administration Improvements
1620.4 A	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	360	N 63.	Security Services
1620.4 B	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	180	N 64.	Security Services
1620.4 A	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	600	N 65.	Security Services
	13,604	13,604	13,604	13,604	13,604	13,604	13,604	13,604	13,604	13,604	13,604	165,953	14,509	165,953	13,604	13,604	13,604	165,953		
Total Budget Expense	43,353	33,353	37,236	34,893	32,974	36,840	32,616	36,928	39,843	32,833	33,438	437,210	42,902	437,210	13,604	13,604	13,604	165,953		

Revenue	Acct	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	FY2009	Note	Explanation
Appropriated Fund Balance	0599	DA	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	15,340	-	92,000	N 66.	Appropriated Funds to offset DA Fund expenses
Tax Revenue	1001	DB	29,709	16,458	21,108	14,418	18,202	55,647	42,202	39,220	21,199	29,809	6,849	5,908	300,733	N 67.	Highway - Townwide, Excluding the Village
State Aid, Consolidated Highway Aid	3501	DB	-	-	-	-	-	-	-	-	35,000	-	-	17,500	52,500	N 68.	CHIPS Funds To Offset Long-term Road Repair
			<u>37,375</u>	<u>24,124</u>	<u>28,774</u>	<u>22,084</u>	<u>25,868</u>	<u>63,313</u>	<u>49,868</u>	<u>46,886</u>	<u>63,865</u>	<u>37,475</u>	<u>22,189</u>	<u>23,408</u>	<u>445,233</u>		
Expense																	
Compensation																	
Deputy Highway Superintendent	5110.1	DB	3,393	3,393	3,393	2,827	2,827	2,827	2,827	2,827	2,827	2,827	2,827	3,393	36,191	N 69.	\$16.18/Hour Plus 4% Increase To \$16.83/Hour, Plus 20% OT Dec-Mar
Highway Department Worker	5110.1	DB	3,310	3,310	3,310	2,759	2,759	2,759	2,759	2,759	2,759	2,759	2,759	3,310	35,310	N 70.	\$15.64/Hour Plus 4% Increase To \$16.42/Hour, Plus 20% OT Dec-Mar
Highway Department Worker	5110.1	DB	3,310	3,310	3,310	2,759	2,759	2,759	2,759	2,759	2,759	2,759	2,759	3,310	35,310	N 71.	\$15.64/Hour Plus 4% Increase To \$16.42/Hour, Plus 20% OT Dec-Mar
Highway Department Worker	5110.1	DB	3,310	3,310	3,310	2,759	2,759	2,759	2,759	2,759	2,759	2,759	2,759	3,310	35,310	N 72.	\$15.64/Hour Plus 4% Increase To \$16.42/Hour, Plus 20% OT Dec-Mar
Summer Intern	5110.1	DB	-	-	-	-	-	1,512	1,512	1,512	-	-	-	-	4,536	N 73.	\$9.00/Hour Max 40 Hours/Wk Jun-Aug, Temporary, No Benefits
			<u>13,324</u>	<u>13,324</u>	<u>13,324</u>	<u>11,103</u>	<u>11,103</u>	<u>12,615</u>	<u>12,615</u>	<u>12,615</u>	<u>11,103</u>	<u>11,103</u>	<u>11,103</u>	<u>13,324</u>	<u>146,656</u>		
Benefits																	
Health Insurance	9060.8	DB	2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	2,730	32,760	N 74.	Coverage for full-time Hwy personnel only
Retirement (3% of Base Wages)	9010.8	DB	400	400	400	333	333	333	333	333	333	333	333	400	4,264	N 75.	Retirement contribution payment
			<u>3,130</u>	<u>3,130</u>	<u>3,130</u>	<u>3,063</u>	<u>3,063</u>	<u>3,063</u>	<u>3,063</u>	<u>3,063</u>	<u>3,063</u>	<u>3,063</u>	<u>3,063</u>	<u>3,130</u>	<u>37,024</u>		
Training & Safety & Communication																	
Safety Training & Supplies	5110.4	DB	-	-	100	500	-	100	-	-	100	-	-	100	900	N 76.	Employee safety training
Job Function Training	5110.4	DB	-	-	-	-	500	-	-	-	-	-	-	-	500	N 77.	Special training
Liability Insurance	1910.4	DB	10,500	-	-	-	-	-	-	-	-	-	-	-	10,500	N 78.	Liability insurance split with General Administration
Cattaraugus County Town Hwy Sup Assoc	1920.4	DB	-	-	-	-	-	-	-	-	75	-	-	-	75	N 79.	Membership fee
Transportation & Lodging	5010.4	DB	-	-	-	-	-	500	-	-	-	-	-	-	500	N 80.	Training out of town expense
Safety Clothing	5110.4	DB	100	100	100	100	100	100	100	100	100	100	100	100	1,200	N 81.	Reimbursement for safety clothing purchases
Drug Testing	5110.4	DB	50	-	50	-	50	-	50	-	50	-	50	-	300	N 82.	DOT Drug Testing for CDL Drivers
			<u>10,650</u>	<u>100</u>	<u>250</u>	<u>600</u>	<u>650</u>	<u>700</u>	<u>150</u>	<u>100</u>	<u>325</u>	<u>100</u>	<u>150</u>	<u>200</u>	<u>13,975</u>		
Utilities																	
Office Phone	5132.4	DB	45	45	45	45	45	45	45	45	45	45	45	45	540	N 83.	Verizon phone line
Cell Phone (Superintendent Only)	5132.4	DB	177	57	36	36	36	36	36	36	36	36	36	36	594	N 84.	Cell phone usage charges for Superintendent only
Internet	5132.4	DB	46	46	46	46	46	46	46	46	46	46	46	46	552	N 85.	Time Warner Cable internet only
Gas	5132.4	DB	225	335	231	102	36	14	10	20	100	200	300	350	1,923	N 86.	National Fuel
Electric	5132.4	DB	210	275	157	238	200	223	218	220	240	245	250	260	2,736	N 87.	National Grid
			<u>703</u>	<u>758</u>	<u>515</u>	<u>467</u>	<u>363</u>	<u>364</u>	<u>355</u>	<u>367</u>	<u>467</u>	<u>572</u>	<u>677</u>	<u>737</u>	<u>6,345</u>		
Vehicle Expense																	
Maintenance	5130.4	DB	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000	N 88.	Heavy equipment maintenance
Fuel - Diesel																	
Gallons			1,175	490	1,605	500	1,640	560	300	855	1,280	490	665	405	9,965		
Rate Per Gallon			3.71	3.71	3.71	3.71	3.71	3.71	3.71	3.71	3.71	3.71	3.71	3.71	3.71		
Diesel Fuel Expense			4,359	1,817	5,954	1,855	6,084	2,077	1,113	3,172	4,749	1,817	2,467	1,502	36,966	N 89.	25% More Fuel Usage During Plowing
Fuel - Unleaded																	
Gallons			340	280	450	280	170	195	245	160	185	90	205	145	2,745		
Rate Per Gallon			3.56	3.56	3.56	3.56	3.56	3.56	3.56	3.56	3.56	3.56	3.56	3.56	3.56		
Unleaded Fuel Expense			1,210	996	1,602	996	605	694	872	569	658	320	729	516	9,767	N 90.	Oil Dropping to \$100-105/Barrel
			<u>8,069</u>	<u>5,313</u>	<u>10,056</u>	<u>5,351</u>	<u>9,189</u>	<u>5,271</u>	<u>4,485</u>	<u>6,241</u>	<u>7,907</u>	<u>4,637</u>	<u>5,696</u>	<u>4,518</u>	<u>76,733</u>		
Road Expense																	
Rock	5110.4	DA	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	N 91.	Road repair
Pipe	5110.4	DA	500	500	500	500	500	500	500	500	500	500	500	500	6,000	N 92.	Sluice
Asphalt	5110.4	DA	-	-	-	-	4,800	4,700	-	-	-	-	-	-	9,500	N 93.	Paving
Oil	5110.4	DA	-	-	-	-	-	21,500	22,000	21,000	-	-	-	-	64,500	N 94.	Road Repair
Oil	5110.4	DB	-	-	-	-	-	1,500	1,000	1,000	-	-	-	-	3,500	N 95.	Road Repair
CHIPS Materials	5110.4	DB	-	-	-	-	-	35,000	-	-	-	-	-	-	52,500	N 96.	Long Term Road Repair
Salt	5142.4	DB	-	-	-	-	-	-	-	-	-	-	-	-	10,500	N 97.	Snow removal
Sand	5142.4	DB	-	-	-	-	-	-	-	-	-	-	-	-	6,000	N 98.	Snow removal
			<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>29,200</u>	<u>24,500</u>	<u>46,886</u>	<u>63,865</u>	<u>37,475</u>	<u>22,189</u>	<u>1,500</u>	<u>164,500</u>		
Total Expense			<u>37,375</u>	<u>24,124</u>	<u>28,774</u>	<u>22,084</u>	<u>25,868</u>	<u>63,313</u>	<u>49,868</u>	<u>46,886</u>	<u>63,865</u>	<u>37,475</u>	<u>22,189</u>	<u>23,408</u>	<u>445,233</u>		

2009 Compensation Summary (v9 20081117)

Date: 11/17/2008

Position	Type	2008	2009	Net Change	Comment
Town Supervisor	Elected, W-2	9,434	9,434	-	Combined Supervisor & Budget Officer 2008 Compensation
Deputy Supervisor & Councilperson	Elected, W-2	1,464	1,464	-	No change from 2008
Councilperson	Elected, W-2	1,320	1,320	-	No change from 2008
Councilperson	Elected, W-2	1,320	1,320	-	No change from 2008
Councilperson	Elected, W-2	1,320	1,320	-	No change from 2008
Town Justice	Elected, W-2	9,000	9,000	-	No change from 2008
Alternate Town Justice	Appointed, W-2	1,200	1,200	-	No change from 2008
Town Clerk & Tax Collector	Appointed, W-2	18,987	20,448	1,460.57	Increase Hourly Rate 4% From \$13/Hour To \$13.52/Hour, Retain 30 Hrs/Wk
First Deputy Town Clerk	Appointed, W-2	-	-	-	No compensation for this position
Clerk of the Court	Appointed, W-2	11,612	12,072	460.00	Hourly Rate Increase From \$12 To \$12.48, 20 Hours/Wk
CEO, Building Inspector & FCO	Appointed, W-2	7,680	7,992	312.00	Increase From \$700 to \$8040
Assessor	Appointed, W-2	30,000	30,000	-	No change from 2008, \$2,500/Mo, Semi-Annual Employment Contract
Bookkeeper	Appointed/Contracted, 1099	15,360	15,360	-	Avg 32 Hrs/Month @ \$40/Hour, Contractor 1099
Town Attorney	Appointed/Contracted, 1099	15,360	15,360	-	Avg 7.5 Hrs/Month @ \$170/Hour, Contractor 1099
Dog Control Officer	Appointed, W-2	4,116	4,272	156.00	4% increase from \$343 to 356
Deputy Dog Control Officer	Appointed, W-2	-	-	-	No compensation for this position
Town Historian	Appointed, W-2	275	286	11.00	4% increase from \$275 to 286
PB/CPED/BAR Secretary	Appointed/Contracted, 1099	960	960	-	No change, \$10/Hour, Min 8 Hours/Month, Contractor 1099
Highway Superintendent	Elected, W-2	41,496	43,208	1,712.00	4.1% increase
Deputy Highway Superintendent	Appointed, W-2	34,799	36,191	1,391.97	\$16.18/Hour Plus 4% Increase To \$16.83/Hour, Plus 20% OT Dec-Mar
Highway Department Worker	Employed, W-2	33,952	35,310	1,358.06	\$15.64/Hour Plus 4% Increase To \$16.42/Hour, Plus 20% OT Dec-Mar
Highway Department Worker	Employed, W-2	33,952	35,310	1,358.06	\$15.64/Hour Plus 4% Increase To \$16.42/Hour, Plus 20% OT Dec-Mar
Highway Department Worker	Employed, W-2	33,952	35,310	1,358.06	\$15.64/Hour Plus 4% Increase To \$16.42/Hour, Plus 20% OT Dec-Mar
Summer Intern	Employed, W-2	4,536	4,536	-	\$9.00/Hour Max 40 Hours/Wk Jun-Aug, Temporary, No Benefits
		312,094	321,672	9,577.72	3.07%

Town Gross Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	FY2009
General Administration	43,353	33,353	37,236	34,893	32,974	36,840	32,616	36,928	39,843	32,833	33,438	42,902	437,210
Highway Department	37,375	24,124	28,774	22,084	25,868	63,313	49,868	46,886	63,865	37,475	22,189	23,408	445,233
	<u>80,729</u>	<u>57,478</u>	<u>66,011</u>	<u>56,977</u>	<u>58,842</u>	<u>100,153</u>	<u>82,484</u>	<u>83,814</u>	<u>103,708</u>	<u>70,308</u>	<u>55,627</u>	<u>66,311</u>	<u>882,443</u>
Town Gross Operating Expense													
A Fund - General Townwide, Including Village	25,813	15,808	19,726	16,583	15,464	19,330	15,106	19,418	22,333	15,323	15,928	20,387	221,220
B Fund - General Townwide, Excluding Village	17,540	17,545	17,510	18,310	17,510	17,510	17,510	17,510	17,510	17,510	17,510	22,515	215,990
DA Fund - Highway Townwide, Including Village	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	-	92,000
DB Fund - Highway Townwide, Excluding Village	29,709	16,458	21,108	14,418	18,202	55,647	42,202	39,220	56,199	29,809	6,849	23,408	353,233
	<u>80,729</u>	<u>57,478</u>	<u>66,011</u>	<u>56,977</u>	<u>58,842</u>	<u>100,153</u>	<u>82,484</u>	<u>83,814</u>	<u>103,708</u>	<u>70,308</u>	<u>55,627</u>	<u>66,311</u>	<u>882,443</u>
Town Non-Tax Revenue													
A Fund - General Townwide, Including Village	1,720	4,501	4,696	4,370	2,285	2,160	2,035	15,515	3,745	1,625	1,585	1,544	45,781
B Fund - General Townwide, Excluding Village	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	51,600
DA Fund - Highway Townwide, Including Village	-	-	-	-	-	-	-	-	-	-	-	-	-
DB Fund - Highway Townwide, Excluding Village	-	-	-	-	-	-	-	-	-	-	-	-	-
	<u>6,020</u>	<u>8,801</u>	<u>8,996</u>	<u>8,670</u>	<u>6,585</u>	<u>6,460</u>	<u>6,335</u>	<u>19,815</u>	<u>43,045</u>	<u>5,925</u>	<u>5,885</u>	<u>23,344</u>	<u>149,881</u>
Town Draw On Appropriated Fund Balances													
A Fund - General Townwide, Including Village	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,880	10,883	130,563
B Fund - General Townwide, Excluding Village	-	-	-	-	-	-	-	-	-	-	-	-	-
DA Fund - Highway Townwide, Including Village	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	7,666	15,340	-	92,000
DB Fund - Highway Townwide, Excluding Village	-	-	-	-	-	-	-	-	-	-	-	-	-
	<u>18,546</u>	<u>18,546</u>	<u>18,546</u>	<u>18,546</u>	<u>18,546</u>	<u>18,546</u>	<u>18,546</u>	<u>18,546</u>	<u>18,546</u>	<u>18,546</u>	<u>26,220</u>	<u>10,883</u>	<u>222,563</u>
Town Tax Revenue													
A Fund - General Townwide, Including Village	13,213	427	4,150	1,333	2,299	6,290	2,191	(6,977)	7,708	2,818	3,463	7,960	44,876
B Fund - General Townwide, Excluding Village	13,240	13,245	13,210	14,010	13,210	13,210	13,210	13,210	13,210	13,210	13,210	18,215	164,390
DA Fund - Highway Townwide, Including Village	-	-	-	-	-	-	-	-	-	-	-	-	-
DB Fund - Highway Townwide, Excluding Village	29,709	16,458	21,108	14,418	18,202	55,647	42,202	39,220	21,199	29,809	6,849	5,908	300,733
	<u>56,163</u>	<u>30,130</u>	<u>38,468</u>	<u>29,761</u>	<u>33,711</u>	<u>75,147</u>	<u>57,603</u>	<u>45,453</u>	<u>42,117</u>	<u>45,837</u>	<u>23,522</u>	<u>32,084</u>	<u>509,998</u>
Townwide, Including Village = A + DA													
Townwide, Excluding Village = B + DB													
	13,213	427	4,150	1,333	2,299	6,290	2,191	(6,977)	7,708	2,818	3,463	7,960	44,876
	42,949	29,703	34,318	28,428	31,412	68,857	55,412	52,430	34,409	43,019	20,059	24,123	465,123
	<u>56,163</u>	<u>30,130</u>	<u>38,468</u>	<u>29,761</u>	<u>33,711</u>	<u>75,147</u>	<u>57,603</u>	<u>45,453</u>	<u>42,117</u>	<u>45,837</u>	<u>23,522</u>	<u>32,084</u>	<u>509,998</u>
Town Collected Revenue													
General Fund	52,316	52,316	52,316	52,316	-	-	-	-	-	-	-	-	209,266
Highway Fund	75,183	75,183	75,183	75,183	-	-	-	-	-	-	-	-	300,733
Total Collected Revenue	<u>127,500</u>	<u>127,500</u>	<u>127,500</u>	<u>127,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>509,998</u>
Estimated Account Balances (excluding checking accounts)													
General Fund	30,863	69,635	104,783	142,017	126,740	107,436	92,204	86,128	65,330	49,392	32,779	6,616	6,616
Highway Fund	45,474	104,389	158,755	219,922	202,090	146,711	104,700	65,600	44,482	14,700	7,865	1,960	1,960
General Reserve	255,474	237,396	219,286	201,142	182,964	164,754	146,510	128,232	109,922	91,577	65,525	54,762	54,762
Highway Reserve	35,000	35,064	35,128	35,193	35,257	35,322	35,387	35,452	35,517	35,582	35,647	35,712	35,712
Total Account Balances	<u>366,811</u>	<u>446,485</u>	<u>517,952</u>	<u>598,273</u>	<u>547,051</u>	<u>454,223</u>	<u>378,801</u>	<u>315,412</u>	<u>255,250</u>	<u>191,251</u>	<u>141,816</u>	<u>99,051</u>	<u>99,051</u>

TOWN OF PORTVILLE - FY2009 (v9 20081117A)

Date: 11/17/2008

	FY2008	FY2009	Net Change	
General Operating Budget	339,012	437,210	98,198	29.0%
Highway Operating Budget	447,723	445,233	(2,490)	-0.6%
Total Operating Budget	<u>786,735</u>	<u>882,443</u>	<u>95,708</u>	<u>12.2%</u>
Town Gross Operating Expense				
A-Fund - General - Townwide, Including Village	320,672	221,220	(99,452)	-31.0%
B-Fund - General - Townwide, Excluding Village	18,340	215,990	197,650	1077.7%
DA-Fund - Highway - Townwide, Including Village	202,205	92,000	(110,205)	-54.5%
DB-Fund - Highway - Townwide, Excluding Village	245,518	353,233	107,715	43.9%
	<u>786,735</u>	<u>882,443</u>	<u>95,708</u>	<u>12.2%</u>
Town Non-Tax Revenue				
A-Fund - General - Townwide, Including Village	126,025	45,781	(80,244)	-63.7%
B-Fund - General - Townwide, Excluding Village	4,400	51,600	47,200	1072.7%
DA-Fund - Highway - Townwide, Including Village	500	-	(500)	0.0%
DB-Fund - Highway - Townwide, Excluding Village	58,000	52,500	(5,500)	0.0%
	<u>188,925</u>	<u>149,881</u>	<u>(39,044)</u>	<u>-20.7%</u>
Town Draw On Appropriated Fund Balances				
A-Fund - General - Townwide, Including Village	-	130,563	130,563	100.0%
B-Fund - General - Townwide, Excluding Village	-	-	-	0.0%
DA-Fund - Highway - Townwide, Including Village	-	92,000	92,000	0.0%
DB-Fund - Highway - Townwide, Excluding Village	-	-	-	0.0%
	<u>-</u>	<u>222,563</u>	<u>222,563</u>	<u>100.0%</u>
Town Tax Revenue				
A-Fund - General - Townwide, Including Village	194,647	44,876	(149,771)	-76.9%
B-Fund - General - Townwide, Excluding Village	13,940	164,390	150,450	1079.3%
DA-Fund - Highway - Townwide, Including Village	201,705	-	(201,705)	-100.0%
DB-Fund - Highway - Townwide, Excluding Village	187,518	300,733	113,215	60.4%
	<u>597,810</u>	<u>509,998</u>	<u>(87,812)</u>	<u>-14.7%</u>
Total Town Tax Revenue Demand				
Townwide, Including Village Total	396,352	44,876	(351,476)	-88.7%
Townwide, Excluding Village Total	201,458	465,123	263,665	130.9%
	<u>597,810</u>	<u>509,998</u>	<u>(87,812)</u>	<u>-14.7%</u>
Taxable Assessment				
Town Taxable Assessment	112,466,360	109,421,690	(3,044,670)	-2.7%
Village Taxable Assessment	29,851,208	29,229,806	(621,402)	-2.1%
	<u>142,317,568</u>	<u>138,651,496</u>	<u>(3,666,072)</u>	<u>-2.6%</u>

Unbundled Mill Rate (Cost Per \$1,000 Of Taxable Assessed Value)

A-Fund - General - Townwide, Including Village	1.367695	0.323660	(1.044035)	-76.3%
B-Fund - General - Townwide, Excluding Village	0.123948	1.502353	1.378405	1112.1%
DA Fund - Highway - Townwide, Including Village	1.417000	-	(1.417000)	-100.0%
DB Fund - Highway - Townwide, Excluding Village	1.667325	2.748381	1.081056	64.8%

Bundled Mill Rate (Excluding Special Districts & County Comp Insurance)

Village	2.784695	0.323660	(2.461035)	-88.4%
Non-Village	4.575968	4.574394	(0.001574)	0.0%

Town Tax Revenue Summary

Village Property Owners	83,127	9,461	(73,666)	-88.6%
Non-Village Property Owners	514,642	500,538	(14,105)	-2.7%
	<u>597,769</u>	<u>509,998</u>	<u>(87,771)</u>	<u>-14.7%</u>

County Compensation Insurance Allocation

County Compensation Insurance Charge	31,025	34,910	3,885	12.5%
Mill Rate Surcharge	0.217998	0.251779	0.033781	15.5%

Town Tax Mill Rate Inclusive Of County Compensation Insurance

Village	3.002693	0.575439	(2.427254)	-80.8%
Non-Village	4.793966	4.826173	0.032207	0.7%

Town Tax Revenue Inclusive of County Compensation Insurance

Village	89,634	16,820	(72,814)	-81.2%
Non-Village	539,160	528,088	(11,072)	-2.1%
	<u>628,794</u>	<u>544,908</u>	<u>(83,886)</u>	<u>-13.3%</u>

Example Tax Bills (Excluding Special Districts, Cty Self-Insurance, Ad Velorum & County Tax)

	FY2008	FY2009	Net Change	
Non-Village				
250K Property	1,144	1,144	(0)	0.0%
200K Property	915	915	(0)	0.0%
150K Property	686	686	(0)	0.0%
100K Property	458	457	(0)	0.0%
50K Property	229	229	(0)	0.0%
Village				
250K Property	696	81	(615)	-88.4%
200K Property	557	65	(492)	-88.4%
150K Property	418	49	(369)	-88.4%
100K Property	278	32	(246)	-88.4%
50K Property	139	16	(123)	-88.4%

Fund	Acct	NYS Accounting & Reporting Description	Amount
A-Fund Revenue			
	1001	Real Property Taxes	44,876.00
	1090	Interest & Penalties on Real Property Taxes	5,102.00
	1170	Franchises	4,000.00
	2401	Interest & Earnings	7,479.00
	2545	Licenses Other	15,600.00
	3005	State Aid, Mortgage Tax	13,600.00
			<u>90,657.00</u>
A-Fund Appropriation			
	0599	Appropriated Fund Balance	130,563.00
			<u>221,220.00</u>
A- Fund Expense			
	1010.1	Legislative Board	5,424.00
	1110.1	Municipal Court	9,000.00
	1220.1	Supervisor	9,434.00
	1315.4	Comptroller	15,360.00
	1330.4	Tax Collection	3,900.00
	1355.1	Assessment	30,000.00
	1040.4	District Clerk	1,000.00
	1460.4	Records Management	1,200.00
	1410.1	Clerk	20,448.00
	1420.4	Law	15,360.00
	1620.4	Operation of Plant	10,311.00
	1710.4	Administration	7,200.00
	1910.4	Unallocated Insurance	10,500.00
	1920.4	Municipal Association Dues	810.00
	1989.4	Other General Government Support	2,000.00
	2980.4	Other Education Activities	3,740.00
	3510.1	Control of Dogs	4,272.00
	3510.4	Control of Dogs	70.00
	3620.1	Safety Inspection	7,992.00
	4068.4	Insect Control	4,300.00
	5010.1	Highway & Street Administration	43,208.00
	5182.4	Street Lighting	2,160.00
	7510.1	Historian	286.00
	9010.8	State Retirement, Employee Benefits	1,245.00
	9060.8	Hospital & Medical (Dental) Insurance Employee Benefits	12,000.00
			<u>221,220.00</u>
B-Fund Revenue			
	1001	Real Property Taxes	164,390.00
	2610	Fines and Forfeited Bail	51,600.00
			<u>215,990.00</u>
B-Fund Expense			
	1110.1	Municipal Court	12,072.00
	1110.4	Municipal Court	41,000.00
	1460.4	Records Management	300.00
	1620.4	Operations of Plant	900.00
	1920.4	Municipal Association Dues	65.00
	1989.4	Other General Government Support	156,653.00
	8810.4	Cemeteries	5,000.00
			<u>215,990.00</u>

Fund	Acct	NYS Accounting & Reporting Description	Amount
DA-Fund Revenue			
	0599	Appropriated Fund Balance	92,000.00
			<u>92,000.00</u>
DA-Fund Expenses			
	5110.4	Maintenance of Roads	92,000.00
			<u>92,000.00</u>
DB-Fund Revenue			
	1001	Real Property Taxes	300,733.00
	3501	State Aid, Consolidated Highway Aid	52,500.00
			<u>353,233.00</u>
DB-Fund Expenses			
	1910.4	Unallocated Insurance	10,500.00
	1920.4	Municipal Association Dues	75.00
	5010.4	Highway & Street Administration	500.00
	5110.1	Maintenance of Roads	146,657.00
	5110.4	Maintenance of Roads	58,900.00
	5130.4	Machinery	76,732.00
	5132.4	Garage	6,345.00
	5142.4	Snow Removal	16,500.00
	9010.8	State Retirement, Employee Benefits	4,264.00
	9060.8	Hospital & Medical (Dental) Insurance Employee Benefits	32,760.00
			<u>353,233.00</u>
LD-740 Revenue			
	1001	Real Property Taxes	2,880.00
			<u>2,880.00</u>
LD-740 Expenses			
	5182.4	Street Lighting	2,880.00
			<u>2,880.00</u>
LD-741 Revenue			
	1001	Real Property Taxes	4,896.00
			<u>4,896.00</u>
LD-741 Expenses			
	5182.4	Street Lighting	4,896.00
			<u>4,896.00</u>
SD-741 Revenue			
	1001	Real Property Taxes	9,338.00
	1028	Special Assessment Ad Velorum	1,434.86
	2122	Sewer Charges (Quarterly Fees)	9,240.00
			<u>20,012.86</u>
SD-741 Expenses			
	360	Sewer Delinquencies Accounts Receivable	1,434.86
	8120.4	Sewage Collection System	9,240.00
	9720.4	Statutory Install Bonds	9,338.00
			<u>20,012.86</u>
FD-746 Revenue (Portville Fire 1)			
	1001	Real Property Taxes	116,975.00
			<u>116,975.00</u>
FD-749 Revenue (Westons Fire 2)			
	1001	Real Property Taxes	93,871.00
			<u>93,871.00</u>



TOWN OF PORTVILLE, NEW YORK

November 19, 2008

Stuart Frost
Highway Superintendent
Town of Portville
PO Box 630
1102 Olean Portville Road
Portville, NY 14770

RE: Management Reporting

Dear Stu:

For a few years now, the town board had requested and you had agreed to improve and implement management and control reporting that would: 1) enhance management knowledge of how town resources are being used and consumed; 2) establish historical trends that would enable forecasting of time and cost for specific endeavors; and 3) provide controls for resources and assets.

Oftentimes it is difficult to know where to begin in establishing management and control reporting. The most successful efforts are evolutionary and start with some basic principles and build from there. To help you get started, the board is presenting you with the initial management reporting and control reporting we would like implemented beginning December 1, 2008. Over time, we will work with you to enhance this reporting to ensure its clarity and meaningfulness. But for now we want these reports in place and first presented at the January monthly board meeting.

If you have questions on how to complete these reports, please feel free to discuss it with me or any of the other board members.

Sincerely,

(signature on file)

Terry

Cc: Town Board Councilpersons
Town Clerk

Terry Keeley
Supervisor, Town of Portville
1102 Olean-Portville Road
PO Box 630
Portville, NY 14770

Office (716) 933-6658
Fax (716) 933-7877
Cell (716) 338-2008
terry.keeley@portville-ny.com
www.portville-ny.com

Equipment Description Date	Gals Fueled	Beginning Hours	Ending Hours	License Number: Fuel Type:	Net Hours	Operator	Town of Portville Highway Department PO Box 630, Portville, NY 14770 Major Usage Reason

Total Hours:
Avg Hrs/Gal:

Total Gals.

Instructions: Complete one log per equipment per month. Turn log into Highway Superintendent on the last day of the month.

Pipe Size Use Date	Starting Inventory	New Purchased Inventory	Pipe Removed	Ending Inventory	Operator	Town of Portville Highway Department PO Box 630, Portville, NY 14770 Installation Address & Reason

Instructions: Complete one log per pipe size per month. Turn log into Highway Superintendent on the last day of the month.

TOWN OF PORTVILLE
Bills Abstract
November, 2008

Expense

A FUND EXPENDITURES

1110.4 Justice, Contractual

Bill	11/19/2008	Service Education, Inc.	800.00
Total 1110.4 Justice, Contractual			<u>800.00</u>

1420.4 Attorney, Contractual

Bill	11/17/2008	Wagner & Hart, LLP	2,166.82
Total 1420.4 Attorney, Contractual			<u>2,166.82</u>

1430.4 Personnel, Contractual

Bill	11/17/2008	Edward J. Bysiek, CPA	1,560.00
Total 1420.4 Attorney, Contractual			<u>1,560.00</u>

1620.4 Bldg, Contractual

Bill	11/17/2008	Time Warner Cable	40.69
Bill	11/17/2008	Acme Business Machines	49.74
Bill	11/19/2008	Charlene VanDusen	445.43
Bill	11/21/2008	ABC Supply Co.	41.98
Total 1620.4 Bldg, Contractual			<u>577.84</u>

3510.4 Dog Control Contractual

Bill	11/19/2008	Cynthia Nupp	59.16
Bill	11/19/2008	SPCA	175.00
Total 3510.4 Dog Control Contractual			<u>234.16</u>

8810.4 Cemeteries, Contractual

Bill	11/17/2008	Chestnut Hill Cemetary	5,000.00
Total 8810.4 Cemeteries, Contractual			<u>5,000.00</u>

9010.8 Retirement

Bill	11/17/2008	NYS Employees Retirement	7,024.49
Total 9010.8 Retirement			<u>7,024.49</u>

9060.8 A Health Insurance

Bill	11/17/2008	BlueCross BlueShield of WNY	2,244.13
Total 9060.8 A Health Insurance			<u>2,244.13</u>

Total A FUND EXPENDITURES

19,607.44

B FUND -EXPENDITURES

1010.4 Planning Board, cont

Bill	11/17/2008	Steffanie Bell	11.10
Total 1010.4 Planning Board, cont			<u>11.10</u>

3620.4 Safety Inspection, Contr

Bill	11/17/2008	Acme Business Machines	99.50
Total 3620.4 Safety Inspection, Contr			<u>99.50</u>

9010.8 Retirement

Bill	11/17/2008	NYS Employees Retirement	432.28
Total 9010.8 Retirement			<u>432.28</u>

Total B FUND -EXPENDITURES

542.88

DA FUND -EXPENDITURES

5130.4 Machinery, contr.

Bill	11/21/2008	Johnson Distributing Inc	39.00
Bill	11/21/2008	Portville Truck & Auto Repair Inc	631.60
Bill	11/21/2008	Jay's Automotive	91.00
Bill	11/21/2008	Sisson's Chain Saw & Stoves	69.95
Bill	11/21/2008	Abbott Welding Supply	67.50
Bill	11/21/2008	Worth W Smith Co Surplus	71.99

TOWN OF PORTVILLE
Bills Abstract
November, 2008

Bill	11/21/2008	Sisson's Chain Saw & Stoves	69.95
Total 5130.4 Machinery, contr.			<u>1,040.99</u>

9060.8 DA Health Insurance			
Bill	11/17/2008	BlueCross BlueShield of WNY	923.02
Total 9060.8 DA Health Insurance			<u>923.02</u>

Total DA FUND -EXPENDITURES **1,964.01**

DB FUND - EXPENDITURES

5110.4 General Repairs, Contr.			
Bill	11/19/2008	AT&T Mobility	43.53
Bill	11/19/2008	Portville Truck & Auto Repair Inc	1,632.59
Bill	11/21/2008	Portville Truck & Auto Repair Inc	249.41
Bill	11/21/2008	Portville Truck & Auto Repair Inc	373.96
Bill	11/21/2008	United Refining Company of Pennsylvania	830.42
Bill	11/21/2008	Monroe Tractor & Implement Co	47.31
Bill	11/21/2008	Portville Concrete Products Inc	11.54
Bill	11/21/2008	Olean Standard Equipment Co Inc	14.29
Bill	11/21/2008	Milton CAT	47.58
Total 5110.4 General Repairs, Contr.			<u>3,250.63</u>

9010.8 Retirement			
Bill	11/17/2008	NYS Employees Retirement	3,850.50
Bill	11/17/2008	NYS Employees Retirement	3,163.73
Total 9010.8 Retirement			<u>7,014.23</u>

9060.8 Health Insurance			
Bill	11/17/2008	BlueCross BlueShield of WNY	922.03
Total 9060.8 Health Insurance			<u>922.03</u>

9089.8 Employee Benefits			
Bill	11/17/2008	Colonial Life Insurance	496.81
Total 9089.8 Employee Benefits			<u>496.81</u>

Total DB FUND - EXPENDITURES **11,683.70**

Total Expense **33,798.03**